

Ministry Organization for 2017

Ministry of Administration and Stewardship

Priest: Fr. Sean Harlow, O. Carm.

Deacons: Rev. Mr. John Frohbose, Deacon Carl Locatelli

Secretary: Anna Cesca

Bookkeeper: Maxine Martin

Webmaster: Mary Kay Delavan

Parish Council Chair: Deb Harrison

Finance Council Chair: Chris Pierce

Liaison to Parish Council: Susan Bove

Parish Trustees

Trustee: Rose Ann Kuzmiak

Trustee: Raymond Andidero

Finance Committee

Consists of active members of the Saint Paul's community. The role of the committee is to assist and advise the pastor on expenses and budgeting and to oversee the financial affairs of the parish. The budget is reviewed with the pastor before it is submitted to the archdiocese. Chairperson: Chris Pierce

Fr. Sean Harlow, O. Carm., Ex-Officio

Rose Ann Kuzmiak, Ex-Officio

Raymond Andidero, Ex-Officio

Maxine Martin, Ex-Officio

Lourdes Eyer

Sal Lucido

James Lancelloti

Parish Council

Made up of nine elected representatives, as well as ex-officio members (Priest, Deacons and Council Secretary). Meetings are held monthly, announced in the church bulletin and website, and open to all parishioners. To request to present to the council, parishioners should contact the church office or parish council chairperson in advance of a meeting.

Fr. Sean Harlow, O. Carm, Ex-Officio

Deacons: Rev. Mr. John Frohbose, Ex-Officio; Deacon Carl Locatelli, Ex-Officio

Deb Harrison: Chairperson: 1st Term-expires 2017

Lourdes Eyer: Vice Chairperson, Liaison to Ministry of Education: 2nd Term-expires 2020

Mary Kay Delavan: WebMaster: 2nd Term-expires 2018

Susan Bove: Liaison to Administration and Stewardship: 2nd Term -expires 2018

Sal Lucido: Liaison to Ministry of Social Activities, and Kitchen Crew: 1st Term- expires 2017

Pat Satriano: Liaison to Ministry of Adult Faith Formation: 1st Term, expires 2017

Peter Adams: Liaison to Ministry of Christian Services: 1st Term, expires 2020

Christine Forbes: Liaison to Sub- Ministry of Food Pantry: 1st Term- expires 2020

Kevin Maher: Liaison to Ministry of Hospitality: 1st Term-expires 2020

Rick Dzurilla: Recording Secretary

Ministry of Liturgy

Plan for the theme of the masses to coordinate with the liturgical calendar and Archdiocesan and Papal directives, including special decorations, music, services, etc.

Priest: Fr. Sean Harlow, O. Carm.

Deacons: Rev. Mr. John Frohbose, Deacon Carl Locatelli

Parish Secretary: Anna Cesca

Coordinators of Ministries

Ministry of The Eucharist

Train for the Preparation of Gifts and Serving of the Eucharist at a weekend mass and for Holy Days of Obligation and other special masses. Requirements include: 1] Be age 18 or older 2] Be a Catholic in good standing having received the Sacraments of Initiation [Baptism, Eucharist, and Confirmation 3] Have a love for the Eucharist and for sharing your faith through this ministry. 4] Have an acceptance of this call as a gift and an opportunity to be of service.

Coordinator: Peg Mackey

Roll of Eucharistic Ministers

Ministry of The Word

Proclaim the readings at selected mass (1-2 times a month for weekend masses and sign-up for Holy Days and other special masses) with understanding, skill, and reverence using a Lector's Workbook and at workshops.

Coordinator: Michael McCabe

Roll of Lectors

Ministry of Music

Sing or play a musical instrument for one or more of the weekend masses and for Holy Days of Obligation and other special masses and events.

Coordinator: Deborah Garry

Roll of Choir and Musicians

Ministry of Altar Servers

After receiving First Holy Communion and completing at least one training session, interested children are scheduled to serve at their selected mass every 4-6 weeks, starting with an experienced server. Sign-ups are available for other Holy Days of Obligation and special masses.

Coordinator: Nicole Satriano

Roll of Alter Servers

Ministry of Ushers

Pass baskets during the collection/offertory or when surveys or other paperwork is completed during mass; facilitate people leaving their pews to go up to the altar for communion.

[Currently no known organizer - there is a group of people who step up to help as they see the need during Offertory and Communion.]

Coordinator:

Roll of Ushers

Ministry of Greeters

Greet those attending mass by opening the doors and/or standing in the vestibule at each of the entrances to the church, welcoming both established and new parishioners.

Coordinator:

Roll of Greeters

Art and Environment

Assists in the selection of decorations for the various parts of the liturgical year and the decorating and un-decorating of the church as well.

Coordinator: Maxine Martin

Ministry for of Education and Faith Formation

Coordinator: Jessica Carpino, CRE

Liaison to Parish Council: Lourdes Eyer, Education/Pat Satriano, Faith Formation

Coordinators of Ministries

RCIA

R.C.I.A. is open to any:

- Un-Baptized adult wishing to become Catholic.
- Persons Baptized in other Christian Churches.
- Baptized Catholics who never received Reconciliation, First Eucharist or Confirmation and seek full membership in the community.

Coordinator: Deacon Carl Locatelli

Religious Education

Comprehensive religious education program, preparing children for the sacraments and to understand their faith in order to be active members of their parish community. Catechists receive a background check and Church Safe Environment Training, and a manual that coordinates with the students' workbooks, teaching the lesson in each chapter. Approximately one night a week from September through May. Prior teaching experience not required.

Coordinator: Jessica Carpino

Administrative Assistant: Kim Porpora

Roll of Catechists

Ministry of Adult Faith Formation

Classes, events and programs for ongoing faith development - book studies, movie viewing and discussion and large and small group topic reviews.

Coordinator: Patty Brooks

Roll of Members

Ministry of Special Programs

Programs for students outside of the formal religious instruction ages, with special needs, additional religious education support, etc.

Coordinator: Morag Cuff

Ministry of Christian Services

Involved in many "reach out" services including, but are not limited to: Transportation to doctor appointments, etc.; Providing meals after funerals, for the monthly Senior Lunch and for families during serious illness or hospitalization; Thanksgiving food baskets, Christmas food baskets, and gifts ("Giving Tree") for families in need; Cards and/or flowers sent to hospitalized members of the parish; Providing medical supplies; Prayer Chain.

Chairperson: Helen Schwarting

Liaison to Parish Council: Peter Adams, Christian Services/ Christine Forbes, Food Pantry

Eucharistic Ministry to the Sick and Homebound

Provide the Eucharist, to those who request it, at home. Before receiving the Sacrament, prayers are recited according to the communicant's state of health.

Eucharistic Minister to the Sick: Gail Van Tassel

Ministry of Christian Services (Continued)

Prayer Chain

Coordinator: Helen Schwarting

Roll of Participants

Ministry of Social Action

Coordinator: Helen Schwarting

Roll of Staff

Food Pantry

Responsible for stocking, inventory and distribution of food from the pantry. There are four teams of parishioner volunteers. Those needing food can call the Church office by Wednesday. The team leader for that week contacts the Church office on Thursday to see if there are families needing food for that week. If there are, he/she coordinates a time with individual to distribute Saturday morning.

Coordinator: Mary Olsen

Roll of Staff

Ministry of Hospitality and Social Activities

Discuss, propose, plan and carry out opportunities to gather parishioners in community and complements other parish ministries by assisting and facilitating in events wherever possible. Activities include, but are not limited to: after mass snacks and meals; seasonally-themed gatherings and celebrations.

Liaison to Parish Council: Kevin Maher, Hospitality/ Sal Lucido, Kitchen Crew & Social Activities

Kitchen Crew

Coordinator: Rick Dzurilla

Liaison to Parish Council: Sal Lucido

Committee to be named

Roll of Staff

Hospitality Committee

Coordinator: Peggy Lucido

Liaison to Parish Council: Kevin Maher

Roll of Staff

Dinner Dance

Organizes the annual Parish Dinner Dance, held in the Fall. The Dinner dance includes a meal, dancing and raffles. It serves as a chance for parishioners of different masses to get to know one another. Not a fundraiser.

Coordinator: TBD

Roll of Staff

Family Fun Day

Organizes the annual Family Fun Day held at the Bullville Park and Playground, which includes: food; games; music and raffles.

Coordinator: Rick Dzurilla